



RYAN WALTERS  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education

**FROM:** Ryan Walters

**DATE:** May 25, 2023

**SUBJECT:** Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2023-2024 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years
Woodward	Woodward	1 of 1

\* The number in the County category represents the Congressional District.  
See the attached map.

ab  
Attachments

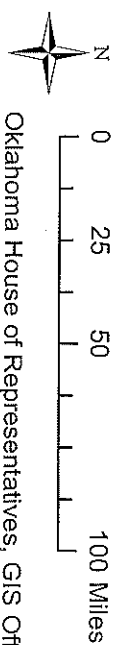
## Section 42.8. Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

[illegible]

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 23 - 20 24 school year

Woodward

COUNTY

Woodward

SCHOOL DISTRICT

P.O. Box 668

SCHOOL DISTRICT MAILING ADDRESS

Woodward

CITY

73802

ZIP CODE

Cedar Heights, Highland Park, and Horace Mann Elementaries

NAME/OF SITE

*Heather Lupp*

PRINCIPAL SIGNATURE\*

3-29-2023

DATE

*Jara Burnett*

PRINCIPAL SIGNATURE\*

3-29-2023

DATE

*Nawra Fike*

PRINCIPAL SIGNATURE\*

3-29-2023

DATE

Kyle Reynolds

SUPERINTENDENT NAME (PLEASE PRINT)

reynolds@woodwardps.net

SUPERINTENDENT E-MAIL ADDRESS

*[Signature]*

SUPERINTENDENT SIGNATURE\*

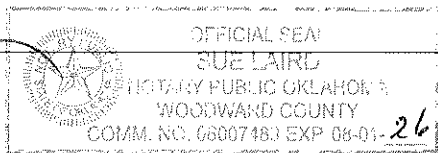
3/29/2023

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on APRIL 3, 20 23

*Leah Barley*

BOARD PRESIDENT SIGNATURE\*



NOTARY SEAL →

*Sue Laird*

NOTARY

4/3/2023

DATE

8/1/26

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

## THE WAIVER/DEREGULATION IS REQUESTED FOR:



One Year Only

Three Years\*

\*Please see instruction page for additional requirements for a three year request

## SDE USE ONLY

PROJECT YEARS

1 of 1

## ENROLLMENT

1 High School

1 Jr./Middle High

1 Elementary

2508 District Total

RECEIVED APR 06 2023

DATE RECEIVED

70 O.S. 3-126

OAC

*Library Media Specialist*

NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Mrs. Ellie Pryor has been with the district several years and is highly qualified and an outstanding elementary teacher. Though she lacks the requisite credentials for Library Media Specialist, the interview committee determined that she would be quite capable of performing the duties of the Library media Specialist more than adequately. Mrs. Pryor agreed to pursue and obtain the necessary credentials to be fully qualified for the position. This waiver will allow our district to meet accreditation standards while she is working toward full certification. She received the waiver for 2022-2023 and will finish with full certification by spring of 2024.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

We are convinced Mrs. Pryor will do an outstanding job in this role. We have three librarians in the district (high school, middle school, and early childhood center), all of whom are veterans and willing and able to mentor and guide Mrs. Pryor throughout the year. Two veteran Library/Media Specialists have agreed to be Mrs. Pryor's mentors. She has done an outstanding job in the 2022-2023 school year.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Our district did apply for this waiver for the 2022-2023 school year and received it. Woodward Public Schools believes reading and literacy to be fundamentally important to the academic successes and achievements for all of our students. Mrs. Pryor has been an important team member in our Professional Learning Communities collaborative work these past years and will continue to assist in our improvement goals in this role.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Mrs. Pryor has an in-depth schedule and plan to conduct learning opportunities in all three of our elementary libraries (see attached). This plan includes scheduling time for each elementary class of student to be in the library for structured lessons. She will also conduct book fairs for students and parents during the school year.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

There is no financial impact to the district for this deregulation. We have budgeted for an elementary Library Media Specialist for the current fiscal year.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Mrs. Pryor will be evaluated using the Library/Media template in TLE. All three site principals and Guiding Coalitions will evaluate the effectiveness of the Library/Media Center by tracking the utilization of the media center, surveying students and staff, and evaluating the role of the media center in our Professional Learning Communities continuous improvement model.

\*\* You will be contacted if more information is needed to process this request.

*We will create safe and  
successful learning  
environments for all.*

## *Woodward Public Schools*



March 23, 2023

Oklahoma State Board of Education  
Accreditation Division  
2500 N. Lincoln Boulevard  
Oklahoma City, OK 73105

To whom it may concern,

My name is Ellie Pryor, and I am working in Woodward Public Schools as a school teacher-librarian for Cedar Heights, Highland Park and Horace Mann Elementary schools. I work in these three elementary schools serving our 1st through 4th-grade students.

I completed my masters in Educational Leadership through Southeastern Oklahoma State in the Spring of 2022. I am currently enrolled in classes this spring, summer and upcoming fall semesters, at Northeastern State University in their M.S. Library Media and Information Technology program. I have already completed 3 hours of this coursework in the course, Technology for School Librarians, in Fall 2022. My anticipated completion of my fifteen credit hours in library media is Spring 2024. I am working toward my library media certification by taking these 15 library media hours through NSU and taking the Oklahoma subject-area test for "Library Media Specialist" to complete all certification requirements (*Masters + fifteen hours and passing the subject-area test*).

Sincerely,

A handwritten signature in cursive script that reads "Ellie Pryor".

Ellie Pryor

Name: Ellie A. Pryor

SSN: XXX-XX-7367

Birthdate: 17-Apr-1990

ID Number: 0141974

Date Printed: 01-Sep-2022

Page: 1 of 1

## Graduate Transcript

COURSE	COURSE TITLE	GRADE	HOURS	POINTS	COURSE	COURSE TITLE	GRADE	HOURS	POINTS
OKLAHOMA STATE UNIVERSITY STILLWATER									
Degree Received: Bachelor of Science									
Date Conferred: 12/15/2012									
Spring Semester 2021									
EDAD5483	THE SCHOOL PRINCIPAL	A	3.00	12.00					
EDUC5203	INTRO TO EDUCATIONAL RESEARCH	A	3.00	12.00					
	Attempt Earned Points				Divisor	GPA			
Term	6.00	6.00	24.00		6.00	4.000			
Ret/Grad	6.00	6.00	24.00		6.00	4.000			
Cum	6.00	6.00	24.00		6.00	4.000			
Summer Semester 2021									
EDAD5303	SCHOOL ADMINISTRATION	A	3.00	12.00					
EDAD5313	SCHOOL AND COMMUNITY RELATIONS	A	3.00	12.00					
EDAD5373	PUBLIC SCHOOL LAW	A	3.00	12.00					
EDUC5113	FUND OF CURRICULUM DEVELOPMENT	A	3.00	12.00					
	Attempt Earned Points				Divisor	GPA			
Term	12.00	12.00	48.00		12.00	4.000			
Ret/Grad	18.00	18.00	72.00		18.00	4.000			
Cum	18.00	18.00	72.00		18.00	4.000			
Fall Semester 2021									
EDAD5323	SUPERVISION OF INSTRUCTION	A	3.00	12.00					
EDAD5403	SCHOOL OPERATIONS MANAGEMENT	A	3.00	12.00					
	Attempt Earned Points				Divisor	GPA			
Term	6.00	6.00	24.00		6.00	4.000			
Ret/Grad	24.00	24.00	96.00		24.00	4.000			
Cum	24.00	24.00	96.00		24.00	4.000			
Spring Semester 2022									
EDAD5933	INTERNSHIP II: CAPSTONE EXPER	A	3.00	12.00					
EDUC5413	STUDENT & PROGRAM ASSESS& EVAL	A	3.00	12.00					
	Attempt Earned Points				Divisor	GPA			
Term	6.00	6.00	24.00		6.00	4.000			
Ret/Grad	30.00	30.00	120.00		30.00	4.000			
Cum	30.00	30.00	120.00		30.00	4.000			
Southeastern Oklahoma State Univ									
Degree Received: Master of Education									
Date Conferred: 05/07/2022									
Major: Educational Leadership									
Specialization: Building Level Principal Cert									
Honors: With Honors									
End of Transcript									

\* Repeat of another course

% Forgiven - not counted in RET/GRD statistics

() Course credit not counted in EARNED

[] Remedial course work - counted in term only

# Left of hours - Academic Reprieve/Renewal

AN OFFICIAL SIGNATURE IS WHITE WITH A BLUE BACKGROUND

This officially sealed and signed transcript is printed on blue security paper with the name of the university printed in small blue type across the face of the document. A RAISED SEAL is not required. The word VOID should appear when copied.

RACHEL TOEWS, REGISTRAR



## Active Registrations



The following classes are not officially considered complete for transcript purposes. Additional information is available by selecting hyperlinked data.

### COLLECTION DEVELOPMENT AND MANAGEMENT OF SCHOOL LIBRARIES - LIBM 5413 - 01

<b>Associated Term</b>	Spring 2023	<b>Credits</b>	3.000
<b>CRN</b>	30311	<b>Grade Mode</b>	Standard Letter
<b>Status</b>	Web Registered Nov 01, 2022	<b>Course Level</b>	Graduate
<b>Schedule Type</b>	Online GR (75% or more online)	<b>Midterm Grade</b>	A
<b>Instructional Method</b>	Not Applicable	<b>Grade Detail</b>	
<b>Campus</b>	Broken Arrow	<b>Associated Instructor</b>	Alesha D. Baker
		<b>Course URL</b>	

### INTRODUCTION TO LIBRARIANSHIP - LIBM 5013 - 01

<b>Associated Term</b>	Summer 2023	<b>Credits</b>	3.000
<b>CRN</b>	10134	<b>Grade Mode</b>	Standard Letter
<b>Status</b>	Web Registered Mar 20, 2023	<b>Course Level</b>	Graduate
<b>Schedule Type</b>	Online GR (75% or more online)	<b>Midterm Grade</b>	
<b>Instructional Method</b>	Not Applicable	<b>Grade Detail</b>	
<b>Campus</b>	Broken Arrow	<b>Associated Instructor</b>	Alesha D. Baker
		<b>Course URL</b>	

### SCHOOL LIBRARY ADMINISTRATION - LIBM 5123 - 01

<b>Associated Term</b>	Fall 2023	<b>Credits</b>	3.000
<b>CRN</b>	20944	<b>Grade Mode</b>	Standard Letter
<b>Status</b>	Web Registered Mar 20, 2023	<b>Course Level</b>	Graduate
<b>Schedule Type</b>	Online GR (75% or more online)	<b>Midterm Grade</b>	
<b>Instructional Method</b>	Not Applicable	<b>Grade Detail</b>	
<b>Campus</b>	Broken Arrow	<b>Associated Instructor</b>	Alesha D. Baker

**Library 2023-24 Mrs. Ellie Pryor**

**Mon/Fri:**

**1st M & F: CH**

**2nd M & F: HM**

**3rd M & F: FLEX**

**4th M & F: HP**

**TUES-CH, WED-HP, THURS-HM**

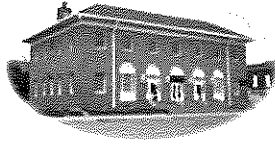
**1st QUARTER**

DAY OF WEEK	DATE	SITE	GRADES	EVENTS/BOOK FAIRS
Monday	8/14	CH		
Tuesday	8/15	CH		
Wednesday	8/16	HP		
Thursday	8/17	HM		
Friday	8/18	HP		
Monday	8/21	HM	Library Work	
Tuesday	8/22	CH		
Wednesday	8/23	HP		
Thursday	8/24	HM		
Friday	8/25	HM		
Monday	8/29	HP	Orientation (25 min slot)	
Tuesday	8/30	CH		
Wednesday	8/31	HP		
Thursday	9/1	HM		
Friday	9/2	No School		
Monday	9/4	No School	1st & 2nd Grade	
Tuesday	9/5	CH		
Wednesday	9/6	HP		
Thursday	9/7	HM		
Friday	9/8	CH		
Monday	9/11	HM	1st & 2nd Grade	
Tuesday	9/12	CH		
Wednesday	9/13	HP		
Thursday	9/14	HM		
Friday	9/15	HM		
MONDAY PD	9/18	PD-FLEX	3rd Grade	
Tuesday	9/19	CH		
Wednesday	9/20	HP		
Thursday	9/21	HM		
Friday	9/24	FLEX		
Monday	9/25	HP	4th Grade	
Tuesday	9/26	CH		
Wednesday	9/27	HP		
Thursday	9/28	HM		
Friday	9/29	HP		

Monday	10/2	CH	1st & 2nd Grade	
Tuesday	10/3	CH		
Wednesday	10/4	HP		
Thursday	10/5	HM		
Friday	10/6	CH		
Monday	10/9	HM	1st & 2nd Grade	
Tuesday	10/10	CH		
Wednesday	10/11	HP		
Thursday	10/12	HM		
Friday	10/13	HM		
2nd QUARTER				
DAY OF WEEK	DATE	SITE	GRADES	EVENTS/BOOK FAIRS
Monday	16-Oct	HM	3rd Grade	
Tuesday	17-Oct	CH		
Wednesday	18-Oct	HP		
Thursday	10/19	FALL BREAK		
Friday	10/20	FALL BREAK		
Monday	23-Oct	FALL BREAK	4th Grade	HP BOOK FAIR
Tuesday	24-Oct	CH		
Wednesday	25-Oct	HP		
Thursday	26-Oct	HM		
Friday	27-Oct	HP		
Monday	30-Oct	HP	NO LESSONS THIS WEEK	
Tuesday	31-Oct	CH		
Wednesday	1-Nov	OKSTE	OKSTE-Tulsa	
Thursday	2-Nov	OKSTE		
Friday	3-Nov	HM		
Monday	6-Nov	CH	1st & 2nd	
Tuesday	7-Nov	CH		
Wednesday	8-Nov	HP		
Thursday	9-Nov	HM		
Friday	10-Nov	CH		
Monday	13-Nov	HM	3rd Grade	
Tuesday	14-Nov	CH		
Wednesday	14-Nov	HP		
Thursday	16-Nov	HM		
Friday	17-Nov	CH (Book Fair)		
Monday	27-Nov	CH	4th Grade	CH BOOK FAIR
Tuesday	28-Nov	CH		
Wednesday	11/29/23	HP		
Thursday	11/30/23	HM		
Friday	1-Dec	CH		
Monday	4-Dec	HM	1st & 2nd	
Tuesday	5-Dec	CH		
Wednesday	6-Dec	HP		
Thursday	7-Dec	HM		
Friday	8-Dec	HM		
Monday	11-Dec	HP	1st & 2nd	
Tuesday	12-Dec	CH		
Wednesday	13-Dec	HP		
Thursday	14-Dec	HM		
Friday	15-Dec	HP		

3rd QUARTER				
Week				
Tuesday	2-Jan	CH	Site Day	
Wednesday	3-Jan	HP	1st & 2nd Grade	
Thursday	4-Jan	HM		
Friday	5-Jan	CH		
Monday	8-Jan	HM	1st & 2nd Grade	
Tuesday	9-Jan	CH		
Wednesday	10-Jan	HP		
Thursday	11-Jan	HM		
Friday	12-Jan	HM	3rd Grade	
Monday	15-Jan	FLEX-PD		
Tuesday	16-Jan	CH		
Wednesday	17-Jan	HP		
Thursday	18-Jan	HM		
Friday	19-Jan	FLEX/All 3	4th Grade	
Monday	22-Jan	HP		
Tuesday	23-Jan	CH		
Wednesday	24-Jan	HP		
Thursday	25-Jan	HM		
Friday	26-Jan	HP	1st & 2nd Grade	
Monday	29-Jan	CH		
Tuesday	30-Jan	CH		
Wednesday	31-Jan	HP		
Thursday	1-Feb	HM		
Friday	2-Feb	HM (Book Fair)	1st and 2nd Grade	HM BOOK FAIR
Monday	5-Feb	HM		
Tuesday	6-Feb	CH		
Wednesday	7-Feb	HP		
Thursday	8-Feb	HM		
Friday	9-Feb	HM	3rd Grade	
Monday	12-Feb	FLEX		
Tuesday	13-Feb	CH		
Wednesday	2/14/24	HP		
Thursday	15-Feb	HM		
Friday	16-Feb	FLEX (all 3)	4th Grade	
Monday	19-Feb	PD		
Tuesday	20-Feb	CH		
Wednesday	21-Feb	HP		
Thursday	22-Feb	HM		
Friday	23-Feb	HP	1st & 2nd Grade	Read Across America Week
Monday	26-Feb	CH		
Tuesday	2/27/24	CH		
Wednesday	2/28/24	HP		
Thursday	29-Feb	HM		
Friday	1-Mar	CH	1st and 2nd Grade	Parent Teacher Conferences
Monday	4-Mar	HP		
Tuesday	5-Mar	CH		
Wednesday	6-Mar	HP		
Thursday	7-Mar	HM		
Friday	8-Mar			
4th QUARTER				
Week				

Monday	11-Mar	HM	3rd Grade Lessons	
Tuesday	12-Mar	CH		
Wednesday	13-Mar	HP		
Thursday	14-Mar	HM		
Friday	March 15	NO SCHOOL/PT		
Monday	25-Mar	HP	4th Grade	
Tuesday	26-Mar	CH		
Wednesday	3/27/24	HP		
Thursday	28-Mar	HM		
Friday	3/29/24	No School	Good Friday	
Monday	1-Apr	No School	1st & 2nd Grade	
Tuesday	2-Apr	CH		
Wednesday	3-Apr	HP		
Thursday	4-Apr	HM		
Friday	5-Apr	CH		
Monday	8-Apr	HM	1st & 2nd Grade	
Tuesday	9-Apr	CH		
Wednesday	10-Apr	HP		
Thursday	11-Apr	HM		
Friday	12-Apr	HM		
Monday	15-Apr	FLEX	3rd Grade	
Tuesday	16-Apr	CH		
Wednesday	17-Apr	HP		
Thursday	18-Apr	HM		
Friday	19-Apr	FLEX		
Monday	22-Apr	HP	4th Grade	
Tuesday	23-Apr	CH		
Wednesday	24-Apr	HP		
Thursday	25-Apr	HM		
Friday	26-Apr	HP		
Monday	29-Apr	CH	TBD	
Tuesday	30-Apr	CH		
Wednesday	1-May	HP		
Thursday	2-May	HM		
Friday	3-May	CH		
Monday	6-May	HM	Inventory	
5/9	7-May	CH		
5/10	5/8/24	HP		
5/11	9-May	HM		
5/12	10-May	NO SCHOOL		
5/15	13-May	FLEX	Library Books Due/Last AR Quiz/Inventory	
5/16	14-May	CH		
5/17	15-May	HP		
5/18	6-May	HM		
5/19	17-May	FLEX		
5/21	20-May	HP	Library Sites & Admin Duties	
5/22	21-May	CH		



# Woodward Public Schools

Oklahoma State Department of Education  
Accreditation Standards Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, OK 73105-4599

March 20, 2023

RE: 70 OS § 3-126 – Library Media Specialist/waive certification only

To whom it may concern:

We are formally requesting a deregulation of the aforementioned rule for the 2023-2024 school year. The 2022-2023 Library Media Specialist, Ellie Pryor, is currently not certified and received a deregulation for 2022-2023; however, she is currently enrolled at Northeastern State University and is completing her journey to become fully certified. We are also fortunate to have three veteran, highly qualified Library Media Specialists on staff who will be mentoring Mrs. Pryor. Also, our former Library Media Specialist who retired in May of 2022, will be working part time for us and assisting Mrs. Pryor as well.

We are confident that Ellie Pryor will be an outstanding Library Media Specialist, as she is already proving to us day-to-day, and we respectfully request this waiver be granted.

Sincerely,

Kyle B. Reynolds,  
Superintendent